

**QUICK REFERENCE CARD:****EMERGENCY  
EVACUATION****AT THE SOUND OF THE ALARM:**

**Go quickly and calmly to the nearest exit.**

**EVACUATION PROCEDURES:**

- At the sound of the alarm, go **immediately** to the nearest exit.
- Leave the building by the most direct route.
- Follow instructions by Security, staff and/or Fire Wardens.
- **Do Not Use the Elevator** as a power failure will interrupt service.
- Take a position away from the buildings so as not to interfere with emergency personnel.
- If a person with a disability cannot be evacuated, assist them to a fire rated room such as an office, classroom, or residence room from smoke or fire, as close as possible to an exit. Notify Security and/or the Fire Department of their specific location.

**EXTENDED EVACUATION**

- You will be directed by College Security, staff and/or Fire Wardens to a sheltered location
- If instructed, please move quickly and calmly to the designated assembly point

**RETURNING TO FACILITIES**

- Remain outside or in the sheltered area until an ALL CLEAR has been given by Emergency Officials, College Security, staff and/or Fire Wardens

**NOTE:** Staff and students at the IAHS will follow McMaster University policies. For more information, visit [mcmaster.ca/security/campus\\_emergencies.htm](http://mcmaster.ca/security/campus_emergencies.htm)